FINANCIAL SERVICES INDUSTRY EXCELLENCE AWARDS

PROFESSIONAL OF THE YEAR

Nomination Form

Nominee's Name

Place of Employment

Job Title

Years of Experience

To honor an experienced financial services professional who has demonstrated exceptional skill, performance, and contribution to their organization and the industry. The Candidate should have demonstrable ambition and competence in meeting goals; be confident and able to work independently; show trustworthiness and high work ethics; have exceptional organizational skills; lead by example while being a team player; and have strong orientation towards professional development.

Eligibility: Mid-to-senior level professionals at BFSB member firms. (*Limited to Managers and Supervisors)*

- Attached is curriculum vitae (CV) which outlines employment history of our nominee.
- Overleaf is a detailed overview of why I/We feel this candidate should be recognized as "Professional of the Year
- Attached is a photograph of the nominee *(can be attached digitally for nominations submitted via email)*
- Attached is a two-paragraph description (summary) of the nominee which can be used for media purposes and the Awards Dinner Booklet.

Nominated by_____ _____

Firm/Institution

Nomination Form

PROFESSIONAL OF THE YEAR

Please tell us why this person should receive this award.

Nominated by: _____

_____
Firm/Institution

GUIDANCE FOR COMPLETION OF NOMINATION FORMS

Please include details along with examples with respect to the following to ensure that judges have adequate information to make the final selection

Nominee's Work Performance

- High overall quality of performance
- Accurately completes work assignments on time
- Controls high stress situations tactfully and calmly
- Takes initiative
- Requires little supervision
- Willingness to learn and take on new responsibilities
- Ability to train others and gladly willing to do so

Nominee's Attitude and Commitment

- Dedicated to fulfilling job responsibilities
- Demonstrates good customer service skills
- Consistently dependable and is punctual in reporting to work
- Active involvement in committees, fund-raisers, fairs, trainings, and other miscellaneous activities
- Serves as a role model to others
- Goes above and beyond the requirements of the job

Nominee's Interpersonal Skills

- Displays a helpful, cooperative and positive attitude towards superiors and co-workers
- Consistently friendly and available to others
- Uses effective listening skills
- Has a team player attitude
- Voluntarily assists co-workers in order to complete important department projects

Nominee's Personal Traits

- Professional demeanor
- Conscientious, honest, hard-working
- Integrity, on and off the job